

PROPOSED LANGUAGE
CPT Anniversary Date Change
Regulation 1005(d)

1005. Minimum Standards for Training. (Reference Regulation 1007 and Commission Procedure H for *reserve peace officer* training standards.)

[(a) – (c) continued*]**

(d) Continuing Professional Training (CPT) (Required). CPT is required for certain peace officer and dispatcher personnel who are employed by POST participating departments. The purpose of CPT is to maintain, update, expand, and/or enhance an individual's knowledge and/or skills. CPT is training that exceeds the training required to meet or requalify in entry-level minimum standards. Qualifying and non-qualifying courses are described in subsection (d) (4) below.

(1) Requirement: Every peace officer (other than a Level III Reserve Peace Officer), every Public Safety Dispatcher, and every Public Safety Dispatch Supervisor shall satisfactorily complete the CPT requirement of 24 or more hours of POST-qualifying training during every two-year CPT cycle, based on the statewide ~~a permanent~~ CPT Anniversary Date as specified in subsection (d) (2) below.

Effective January 1, 2009~~2~~ certain peace officers in specific duty assignments must satisfy a portion of the CPT requirement by completing Perishable Skills and Communications training as specified in (d) (5) below.

(2) ~~CPT Anniversary Date Defined:~~ ~~The CPT Anniversary Date is a permanently-established month/day date that is based on the first **qualifying** appointment date (month/day/year) to any qualifying California peace officer or dispatcher position identified in (d)(1) above. The peace officer or dispatcher position must be with a department that is, or is eligible to be, a POST-participating department. Reference Penal Code sections 13510 (a) or (c) or 13510.5 for department eligibility and POST Regulation 1010 for the process for becoming a POST-participating department.~~

~~The date used to establish the CPT Anniversary Date will be the first **qualifying** appointment date recorded on the individual's POST profile (employment/training record) as submitted by the first POST-participating department.~~

(23) Determination of Two-Year Cycle: The beginning date for the two-year CPT cycle for all POST participating agencies will be January 1, 2009. ~~starts with, and repeats based upon, an individual's CPT Anniversary Date.~~

(A) CPT Cycle Start: Effective ~~August~~ January 1, 2009~~5~~, the CPT Anniversary Date is used to start a peace officer's or dispatcher's CPT training cycle. The

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actual CPT cycle will start only **after** the employing department is an authorized participant in the POST Program.

- (1) **One Time Transition Period.** For purposes of implementing the CPT Anniversary Date, a transition period, with no CPT requirement, is granted to all personnel appointed to any California peace officer or dispatcher position identified in (d)(1), ~~above whose first qualifying appointment date is prior to August 1, 2005 and whose CPT Anniversary Date is not August 1. This one-time transition period is the time period between August 1, 2005 and the first subsequent occurrence of the CPT Anniversary date for each individual. No transition periods are authorized beyond July 31, 2006.~~

Note: ~~For example, an individual with a CPT Anniversary date of August 1 will have no transition period before the CPT Cycle starts. An individual with a CPT Anniversary date of August 2 will have a transition period of one day, between August 1—August 2, 2005, before the CPT cycle starts. However, an individual with a CPT Anniversary date of July 31 will have a transition period of one year, between August 1, 2005 and July 31, 2006, before the CPT Cycle begins.~~

- (2) **First-Time Appointments:** ~~A one-time~~ grace period of twelve months, with no CPT requirement, is granted when an individual is appointed for the first time to one of the above (d)(1) positions. This ~~one-time~~ grace period is the time period between the individual's first qualifying appointment date and the first occurrence of the individual's CPT Anniversary Date. It is granted to allow completion of entry-level requirements that do not count towards CPT.
- (3) **Reappointments/Lateral Transfers:** A grace period, with no CPT requirement, is granted for an individual rehired into one of the above (d)(1) positions with the same department or who transfers to a different department. This grace period is the time between the date **reappointed** and the next cycle CPT Anniversary Date. ~~It is granted to allow the two-year CPT cycle to be re-synchronized to the permanent CPT Anniversary Date within twelve months following the reappointment date.~~

~~In the case of a lateral transfer, the new appointing department is not responsible for any CPT cycles at the individual's last department, regardless of whether the CPT cycle is partial or complete. The new department will be audited using the officer or dispatcher's next complete CPT cycle after the new lateral appointment date.~~

Note: Although the month and day of the CPT Anniversary Date is always the same, the **odd or even year** cycle could change, resulting in a new 24-month period. For example, an individual with a CPT Anniversary Date of

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~~June 10, and an even-year CPT cycle of 2000-2002-2004, leaves law enforcement service. Upon reinstatement in April 2007, this individual's permanent CPT Anniversary Date of June 10 remains, but the 24-month cycle changes to an odd-year cycle of 2007-2009-2011.~~

(4) Reappointments: A grace period, with no CPT requirement, is granted for an individual rehired into one of the above (d)(1) positions with the same department. This grace period is the time between the date **reappointed** and the next cycle CPT Anniversary Date.

(B) Status Changes: As the CPT Anniversary Date is a statewide permanently assigned month/day date, it does not change with status changes within a peace officer or dispatcher classification series (e.g., promotion, lateral transfer, probation, military leave or administrative leave, etc.

~~**(C) Different Classifications:** Peace officers and dispatchers are separate personnel classifications with different skill sets, and as such, require separate appointment dates and, therefore, different CPT Anniversary Dates, CPT cycles, and CPT requirements.~~

(C) Dual Employment: In some situations, an individual may have dual employment as a peace officer/peace officer, a dispatcher/dispatcher, or as a peace officer **and** a dispatcher.

1. **Within the same classification:** ~~(e.g., a peace officer working concurrently for two departments). In such cases, the CPT Anniversary Date is set from the first peace officer appointment date as stated in (2) above.~~ The same requirement applies to a dispatcher working for two departments simultaneously. Either individual shall ~~only~~ be held to the statewide ~~one~~ CPT cycle although having dual jobs in the same classification (i.e., dispatcher/dispatcher classification).

2. **Within two different classifications:** The same requirement applies to an individual employed as a peace officer and a dispatcher whether within the same or different departments. (e.g., a peace officer who is also a dispatcher) ~~whether within the same or different departments.~~ In such cases, the CPT Anniversary Dates, CPT cycles, and CPT training hour requirements remains separate for the peace officer job and the dispatcher job. This individual shall be responsible for ~~two~~ CPT cycles. The CPT training must be job-related to qualify. See the examples in ~~(C)~~ (3) below.

3. **Dual CPT Credit:** POST-certified training courses attended by an individual in dual employment, such as a peace officer and dispatcher, may count for CPT credit for both positions/classifications **if** the training course is job related for both a peace officer and a dispatcher. For example, a

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Tactical Shotgun course **would not** qualify as CPT for dispatchers. A Missing Persons course is job-related for both dispatcher and peace officer classifications and **would** qualify for dual CPT credit.

(DE) CPT Training in Excess of 24 Hours: POST-qualifying CPT training in excess of 24 hours during a two-year cycle shall not be credited toward any future or prior CPT cycles.

(F) ~~POST Profile Employment Record:~~ ~~The permanent CPT Anniversary Date assigned by POST will be displayed on the individual's POST Profile. If POST cannot accurately establish an individual's initial appointment date pursuant to 2(A) above, POST may use the first qualifying appointment date to the first POST-participating department to establish a permanent CPT Anniversary Date. The POST-assigned CPT Anniversary Date will only be used for purposes of CPT regulations.~~

[(e) - "The document, *Instructor's Guide*. . ." continued***]

Authority cited: Sections 832.1, 832.3, 832.6, 13503, 13506, 13510, 13510.3, 13510.5, and 13519.8, Penal Code. Reference: Sections 832.1, 832, 832.3, 832.3(f) and (h), 832.6, 13506, 13510, 13510.3, 13510.5, 13511, 13513, 13514, 13516, 13517, 13519.8, 13520, and 13523, Penal Code.